

Town of Rainbow Lake

**REGULAR COUNCIL MEETING MINUTES**

**Council Chambers**  
**Monday, December 7, 2009**  
**7:30 p.m.**

**IN ATTENDANCE:**

Kelly Drover	Mayor
Rose Cretney	Deputy Mayor
Boyd Langford	Councillor

---

**ABSENT:**

Ryan Lacey	Councillor
Norman Van Vliet	Councillor

**ALSO IN ATTENDANCE:**

Rosemary Offrey	Chief Administrative Officer
Karen Huff	Recording Secretary
John Butler	Public Works Forman
Stephanie Cross	Community Services Coordinator
Terry Broome	Municipal Consultant

**CALL TO ORDER:**

Mayor Drover called the meeting to order at 7:30 pm.

**1.0 ADOPTION OF THE AGENDA**

**1.1** Adoption of the December 7, 2009 Council Meeting Agenda

**Resolution No. 386-09**

**Deputy Mayor Cretney**

**MOVED:**

That the December 7, 2009 Meeting Agenda be adopted as amended.

**CARRIED**

**2.0 MINUTES**

**2.1** Adopt the minutes of November 2, 2009 Organizational Meeting Minutes

**Resolution No. 387-09**

**Deputy Mayor Cretney**

**MOVED:**

That the November 2, 2009 Organizational Meeting Minutes be adopted as amended.

**CARRIED**

- 2.2** Adopt the minutes of November 16, 2009 Regular Council Meeting Minutes

**Resolution No. 388-09**

**Deputy Mayor Cretney**

**MOVED:**

That the November 16, 2009 Regular Council Meeting Minutes be adopted as amended.

**CARRIED**

**3.0 DELEGATION**

No items under this heading.

**4.0 RECREATION AND COMMUNITY SERVICES**

- 4.1** Rainbow Lake Nursery School – November, 2009 Monthly Report

**Resolution No. 389-09**

**Councillor Langford**

**MOVED:**

That Council accepts the Rainbow Lake Nursery School November, 2009 Monthly Report as information.

**CARRIED**

- 4.2** Rainbow Lake Youth Group – November, 2009 Monthly Report

**Resolution No. 390-09**

**Councillor Langford**

**MOVED:**

That Council accepts the Rainbow Lake Youth Group November, 2009 Monthly Report as information.

**CARRIED**

- 4.3** Community Services Coordinator – November, 2009 Monthly Report

**Resolution No. 391-09**

**Deputy Mayor Cretney**

**MOVED:**

That Council accepts the Community Services Coordinator November, 2009 Monthly Report as information.

**CARRIED**

- 4.4** Public Works Forman – November, 2009 Monthly Report

**Resolution No. 392-09**

**Deputy Mayor Cretney**

**MOVED:**

That Council accepts the Public Works Foreman - November, 2009 Monthly Report as information.

**CARRIED**

**5.0 PROTECTIVE SERVICES**

**5.1** Scott Smith – Notice of Resignation from Volunteer Fire Chief

**Resolution No. 393-09**

**Councillor Langford**

**MOVED:**

That Council accepts the e-mail notice of resignation from Scott Smith

**CARRIED**

**5.2** James Barnhill – EMR First Responder under the Fire Department as fire fighters

**Resolution No. 394-09**

**Councillor Langford**

**MOVED:**

That Council directs Administration to advise the EMR First Responder Group that the Town is willing to consider the proposal put forth by James Barnhill if the group can find a suitable Medical Director as required by Alberta Health Services. The EMR First Responder Group must come back before Council with the suitable Medical Director before approval is given.

**CARRIED**

**5.3** RCMP – October, 2009 Monthly Report

**Resolution No. 395-09**

**Councillor Langford**

**MOVED:**

That Council accepts the RCMP October, 2009 Monthly Report as information.

**CARRIED**

**5.4** Community Peace Officer – October & November, 2009 Monthly Reports.

**Resolution No. 396-09**

**Deputy Mayor Cretney**

**MOVED:**

That Council accepts the Community Peace Officer October & November, 2009 Monthly Reports as information.

**CARRIED**

**5.5** RCMP – November, 2009 Monthly Report

**Resolution No. 397-09**

**Councillor Langford**

**MOVED:**

That Council accepts the RCMP November, 2009 Monthly Report as information.

**CARRIED**

**6.0 PUBLIC WORKS AND UTILITIES**

**6.1 Fire Guard/Airport Mulching/Tree Clearing/Burning – Tender Results**

**Resolution No. 398-09      Councillor Langford      MOVED:**

That Council accepts the Fire Guard/Airport Mulching/Tree Clearing/Burning – Tender Results as information.

**CARRIED**

**7.0 PLANNING AND DEVELOPMENT**

**7.1 REDI – October & November, 2009 Reports**

**Resolution No. 399-09      Councillor Langford      MOVED:**

That Council accepts the REDI – October & November, 2009 Reports as information.

**CARRIED**

**8.0 FINANCE AND ADMINISTRATION**

**8.1 Cash Flow Report – October 1 – 31, 2009**

**Resolution No. 400-09      Deputy Mayor Cretney      MOVED:**

That Council accepts the October 1 – 31, 2009 Monthly Cash Flow Report as information.

**CARRIED**

**8.2 Budget Variance Report – December 2, 2009**

**Resolution No. 401-09      Councillor Langford      MOVED:**

That Council accepts the December 2, 2009 Budget Variance Report as information.

**CARRIED**

**8.3 Town of Rainbow Lake – Snow Clearing Policy 2009 - 04**

**Resolution No. 402-09      Councillor Langford      MOVED:**

That Council directs Administration to bring a revised draft, based on Council's discussion, of the Snow Clearing Policy back to Council at the next regular Council meeting.

**CARRIED**

- 8.4** Alberta Government/Assessment Services Branch – Assessment Review Board Members Training.

**Resolution No. 403-09**

**Councillor Langford**

**MOVED:**

That Council directs Administration to investigate whether the Town can hire an Assessment Review Board. Council also directs Administration to check with Assessment Services Branch of the Alberta Government to see if sessions could be available within a reasonable driving distance and on weekends.

**CARRIED**

- 8.5** Mackenzie Municipal Services Agency – Planning Services 2010 - 2014

**Resolution No. 404-09**

**Councillor Langford**

**MOVED:**

That Council directs Administration to advise Mackenzie Municipal Services Agency that the Town wishes to enter into a 1 year agreement with our option to renew for 4 years provided the option is exercised within 60 days of agreement expiration and includes the 1 year option to opt out during the 4 year period.

CARRIED

- 8.6** Canada/Alberta – Building Canada Fund – Notice and Agreement for \$1,526,770 for Water and Sewer Infrastructure for South East Area Structure Plan

**Resolution No. 405-09**

**Councillor Langford**

**MOVED:**

That Council directs Administration to enter into the funding agreement with Canada/Alberta – Building Canada Fund, proceed with Stewart Weir, Project Engineers and to draft an Offsite Levy Bylaw to recover the cost to the Town based on lot size, and further, that all landowners must connect to Town services.

**CARRIED**

- 8.7** Administration – Request to write off account for deceased resident.

**Resolution No. 406-09**

**Deputy Mayor Cretney**

**MOVED:**

That Council grants approval for Administration to write off the account in the amount of \$163.87 (of which \$101.34 are penalties).

**CARRIED**

- 8.8** Alberta Urban Municipalities Association – Letter thanking Council for attendance at the AUMA Convention

**Resolution No. 407-09**

**Councillor Langford**

**MOVED:**

That Council accepts the letter from AUMA thanking Council for attending the AUMA Convention as information.

**CARRIED**

- 8.9** Mayor Stephan Mandel, City of Edmonton – seeking support to host Expo 2017.

**Resolution No. 408-09**

**Deputy Mayor Cretney**

**MOVED:**

That Council directs Administration to draft a letter of support to Mayor Stephan Mandel in the City of Edmonton's bid for Expo 2017.

**CARRIED**

- 8.10** Minister of Alberta Transportation – letter highlighting the work accomplished during 2008/09

**Resolution No. 409-09**

**Councillor Langford**

**MOVED:**

That Council accepts the letter from Minister of Alberta Transportation highlighting the work accomplished in 2008/09 as information.

**CARRIED**

- 8.11** Rainbow Lake Golf & Country Club – Golf Club Issues

**Resolution No. 410-09**

**Councillor Langford**

**MOVED:**

That Council gives directs Administration to have the Town's Chief Financial Officer complete the financial records of the Rainbow Lake Golf & Country Club at no cost to the Rainbow Lake Golf & Country Club on an ongoing basis.

**CARRIED**

- 8.12** Minister of Alberta Municipal Affairs – Response to Council's concerns about short notice regarding Minister's Consultation Sessions.

**Resolution No. 411-09**

**Deputy Mayor Cretney**

**MOVED:**

That Council accepts the letter from Minister of Alberta Municipal Affairs in response to Council's concerns about the short notice regarding the Minister's consultation sessions as information.

**CARRIED**

**8.13** Richie Bros. – Vehicles sold By Auction

**Resolution No. 412-09**

**Councillor Langford**

**MOVED:**

That Council accepts the letter from Richie Bros. regarding the results of the Vehicles sold by Auction as information.

**CARRIED**

**8.14** Alberta Children & Youth Services – Notice of 2010 FCSS Funding

**Resolution No. 413-09**

**Deputy Mayor Cretney**

**MOVED:**

That Council accepts the letter from Alberta Children & Youth Services regarding 2010 FCSS Funding as information.

**CARRIED**

**8.15** Chief Administrative Officer – 2009 Priorities & Objectives Report.

**Resolution No. 414-09**

**Councillor Langford**

**MOVED:**

That Council tables the Chief Administrative Officer's 2009 Priorities and Objectives Report until the next regular Council meeting.

**CARRIED**

**8.16** 2010 Arctic Winter Games – Grande Prairie

**Resolution No. 415-09**

**Councillor Langford**

**MOVED:**

That Council accepts the letter from Grande Prairie regarding the 2010 Arctic Winter Games as information.

**CARRIED**

**8.17** Mayor Nolan Crouse, City of St. Albert – Copy of letter sent to Honourable Mary Anne Jablonski, Minister of Seniors & Community Supports

**Resolution No. 416-09**

**Deputy Mayor Cretney**

**MOVED:**

That Council accepts the letter from Mayor Crouse, City of St. Albert regarding the Honourable Mary Anne Jablonski, Minister for Seniors & Community Supports as information.

**CARRIED**

**8.18** Brownlee LLP – Emerging Trends in Municipal Law Session

**Resolution No. 417-09**

**Councillor Langford**

**MOVED:**

That Council grants approval for the Chief Administrative Officer to attend the Brownlee LLP February 11, 2010 session in Edmonton.

**CARRIED**

**8.19** Rainbow Lake Library Board –Appointment of Amanda Jessome and Karen Drury to the Rainbow Lake Library Board.

**Resolution No. 418-09**

**Deputy Mayor Cretney**

**MOVED:**

That Council appoints the nominees, Amanda Jessome and Karen Drury as Rainbow Lake Library Board Members.

**CARRIED**

**8.20** Request Penalty on Taxes to be written off – The Crossroads.

**Resolution No. 419-09**

**Councillor Langford**

**MOVED:**

That Council directs Administration to write a letter informing the landowner that Council will not waive the tax penalty as requested. As per Bylaw 192 “in the event of any taxes remaining unpaid thirty (30) days after the date of mailing of the current tax notice in any year or the first day of July of that year whichever is the later date there shall be added by way of penalty an amount of eighteen (18) percent on current taxes only.”

**CARRIED**

**8.21** Water Fees

**Resolution No. 420-09**

**Councillor Langford**

**MOVED:**

That Council directs Administration to proceed with Water Fees increases as per Council’s discussions and draft the amendment to Utility Bylaw 07-02.

**CARRIED**

**8.22** 2010 Interim Budget

**Resolution No. 421-09**

**Councillor Langford**

**MOVED:**

That Council approves the 2009 Budget as 2010 Interim Budget until such time as the 2010 Budget is presented and approved.

**CARRIED**

---

Resolution No. 422-09      Councillor Langford      **MOVED:**

That Council extends the meeting for 15 minutes.

**CARRIED**

**9.0    IN CAMERA**

Resolution No. 423-09      Councillor Langford      **MOVED:**

That Council moves in camera at 9:56 pm.

**CARRIED**

Resolution No.424-09      Deputy Mayor Cretney      **MOVED:**

That Council moves out of camera at 10:10 pm.

**CARRIED**

**10.0    COUNCIL REPORTS**

No items under this heading

**11.0    ADJOURNMENT**

The meeting adjourned at 10:15 pm.

Minutes adopted the \_\_\_\_ day of \_\_\_\_\_, 2009

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CAO**